



Tüm Ticaret Ve Sanayi Odaları Genel  
Sekreterlikleri



**TOBB**  
**TÜRKİYE**  
**ODALAR VE BORSALAR**  
**BİRLİĞİ**

Tarih : 05.04.2019  
Sayı : 34221550-724.01.03- 3768  
Konu : Suudi Arabistan Büyükelçiliği Duyurusu

İlgi : Ticaret Bakanlığı'nın 03.04.2019 tarihli ve 68460249-951.01.04 sayılı yazısı.

İlgide kayıtlı yazıda, Suudi Arabistan Büyükelçiliğinden alınan bir notaya atfen, Büyükelçiliğin Ticaret Ataşeliğine bazı Türk şirketleri tarafından Suudi Arabistan Krallığı İçişleri Bakanlığınca açıldığı ileri sürülen bazı ihalelerle ilgili bilgi edinme taleplerinin iletilmesi üzerine yapılan araştırmada, kimliği belirsiz bazı kişi veya mercilerin, Suudi Arabistan Krallığı İçişleri Bakanlığının sahte imza ve mührünü kullanmak suretiyle Türk şirketlerini dolandırmaya teşebbüs ettiğinin anlaşıldığı belirtilmektedir. Bahsekonu sahte imza ve mühürleri içeren evraklar ekte yer almaktadır.

Bilgilerinize ve konunun ilgili üyelerinize duyurulmasını rica ederim.

Saygılarımla,

*e-İmza*

Cengiz DELİBAŞ  
Genel Sekreter Yardımcısı

EK: Evraklar (26 sayfa)

**Bu belge, 5070 sayılı Elektronik İmza Kanununa göre Güvenli Elektronik İmza ile imzalanmıştır.**



Evrakı Doğrulamak İçin : <http://belgedogrula.tobb.org.tr/dogrula.aspx?V=BEGLKE7J>

Dumlupınar Bulvarı No:252 (Eskişehir Yolu 9. Km.) 06530 /ANKARA

Tel : +90 (312) 218 20 00 (PBX) • Faks : +90 (312) 219 40 90 - 91 - 92...

E-Posta : [info@tobb.org.tr](mailto:info@tobb.org.tr) • Web : [www.tobb.org.tr](http://www.tobb.org.tr)

Ayrıntılı bilgi için : Şehla ALI HASAN Tel :

E-Posta : [sehla.hasan@tobb.org.tr](mailto:sehla.hasan@tobb.org.tr)

Birliğimizde  
ISO 9001:2015  
Kalite Yönetim  
Sistemi  
uygulanmaktadır



Ministry of Interior  
Kingdom of Saudi Arabia  
P.O. Box 12111, Riyadh 11511, Saudi Arabia  
DDI: +96611 433 3333  
Fax: +96611 433 3333



29th December 2018

Dear Sirs,

Reference is made to your letter of 29th December 2018.

AD:

Dear Sirs,

The undersigned is pleased to inform you that the Ministry of Interior has approved the application for the issuance of a license for the operation of a branch office of the company in Riyadh, Saudi Arabia. The license is valid for a period of one year from the date of issuance. The license fee is SAR 10,000.00. The license is subject to the conditions and terms of the license agreement. The license is issued to the company in accordance with the provisions of the relevant laws and regulations. The license is valid for the operation of the branch office in Riyadh, Saudi Arabia. The license is subject to the conditions and terms of the license agreement. The license is issued to the company in accordance with the provisions of the relevant laws and regulations.

Yours faithfully,

Signature

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Bu belge, 5070 sayılı Elektronik İmza Kanununa göre Güvenli Elektronik İmza ile imzalanmıştır.

T.C. TİCARET BAKANLIĞI DESTEK HİZMETLERİ  
DİJİTAL BAŞKANLIĞI

S. 005

KİME TOBB KİMDEN TİCARET BAKANLIĞI İHR GEN

03-NIS-2019 09:55



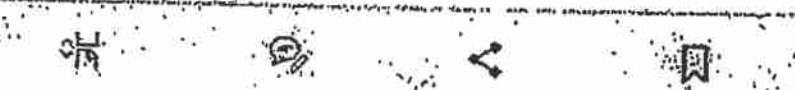

**REGISTRATION FEE PAYMENT**

In accordance with the category of registration, please direct corresponding registration payments to our Revenue Agent Covering your area as follows and issue payment document:

**BANK NAME:** SHARJAH ISLAMIC BANK  
**BANK ADDRESS:** SAIF ZONE BRANCH, SHARJAH  
**SWIFT CODE:** NBSHAZAS  
**IBAN NUMBER:** AE190410000011384269002  
**A/C NAME:** VITALIER GROUP FZC  
**INVOICE NUMBER:** CRF/AS/PH/2017-133

NC

All applications are subject to the payment of a fee (the AQOL or Fee)  
Completed Applications must be accompanied by the fee.  
Applications that are not accompanied by the fee will be rejected.  
Payment receipts and applications must be submitted to the Revenue Agent.  
Registration is valid for 12 Calendar Months from the date of issue.



Sayı: 23149435-E-00042715526  
Tarih: 19.05.2019  
Bu belge, 5070 sayılı Elektronik İmza Kanununa göre Güvenli Elektronik İmza ile imzalanmıştır.  
T.C. TİCARET BAKANLIĞI DİJİTAL İZMİNLER VE ELEKTRONİK İMZA İZLENİM VE GÜVENLİLİK BİRLİĞİ

T.C. TİCARET BAKANLIĞI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI

Tarih: 19.03.2019

Telefon: +90 312 231 43 43 55-2-00042715526

إلى:   
البريد الإلكتروني:   
الاسم:   
اللقب:   
الرقم:   
البريد الإلكتروني:   
الاسم:   
اللقب:

**Irsh Nasser Al-Ghblbi**

NOI CONTRACTOR REGISTRATION FORM.pdf; APPROVED INVOICE SETA.pdf; MOI APPROVAL DOC 001.jpg; MOI APPROVAL DOC 002.jpg

FW: Contract Approval Reference Number: KSA/MOY/C742BBS/80/ARC/2018

<Tahir> <tahir@selatrade.com  
Ouma 13 Temmuz 2018 11:53  
İstanbul

الرجاء التأكيد من المرسل قبل فتح المرفقات أو الروابط الموجودة ضمن هذا البريد الإلكتروني حيث يوجد احتمال إلى وجود فيروسات تقوم بتدمير البيانات أو عمل  
تلفات أمنية تقوم بتسبب سرقة البيانات أو تلف الجهاز في حال كان هذا البريد الإلكتروني مشبوه أو مرسلاً من أشخاص مجهولين أو لا يتوقع وصوله من المرسل إليه  
كان من جهة موثوقة، فنرجى عدم فتح المرفقات والروابط، والتأكد فوراً بإبلاغ فريق الاستجابة لحالات أمن المعلومات التابعة لـ Response Incident Security  
Team وذلك عن طريق البريد الإلكتروني: isirt@mci.gov.sa

İyi günler Ayşe Hanım,

Sabah telefonda bahsetmiş olduğum muhtemel dolandırıcılık ile ilgili sizleri bilgilendirmek isterim.

Bundan yaklaşık 20 gün kadar önce Almanya'da yaşayan bir dostum kendisine KSA'dan T-Shirt, havlu ve şapka için bir talep geldiğini ancak kendi üretimlerinde olmadığından benim yardımcı olup olamayacağımı sordu. Bende olabileceğimi belirttim ve bu kişinin bilgileri bu vesile ile tarafıma verildi. Bana bu kişinin söylediği, işin KSA İçişleri Bakanlığı ihalesi olduğu ve müteahhütler için bir takım ürünler alınacağı idi. Bu süre zarfında kendisini Sheikh Anas Abudawood olarak tanıtan kişi ile sadece email ortamında ve skype üzerinden yazışmak koşulu ile iletişimin kurulabilirdim. İsrar etmemeye rağmen kesinlikle telefonla görüşmedi. Gönderdiği email'de bulunan ofis telefonunu aradığımda ya makine çıkıyor ya da çok nadir de olsa sekreter çıkıyordu. Tüm bunlar şüpheli etmemeye sebep olan nedenler ancak olay nereye gidecek diye devam etme kararı aldım.

En son geçen hafta benden birtakım belgeler göndermem istendi. İstlenen belgeler normalde de istenebilecek belgeler olduğundan (Ticaret sicil kaydı, vergi levhası, banka referans mektubu gibi) bunları da gönderdim. Kendisi bana teklifin içeriğini ve kısa sürede cevap geleceğini söyledi.

T.C. TICARET BAKANLIĞI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI

Tarih: 19.03.2019  
Sayı: 23143435-N-00042715526

T.A.A.Ş.

Tahir İPEKÇİ

İyilerimle,

nu ile ilgili olarak tarafıma bilgi verilmesini önemle rica ederim.

şeyhlerimle,

n itibarı ile sözde KSA MOI tarafından aşağıdaki mail ve ekleri geldi. Gelen eklerde bulunan mühürler, atılmış olan imzalar ve özellikle /it ücreti için istenilen 5.000 USD'nin SHARIAH ISLAMIC BANK'e yatırılması gerektiği bende işin son noktaya geldiği izlenimi yarattı. A bakanlıkları ismini kullanarak böyle bir sahtekarlık olayına gereken önlemleri almanız ve oluşabilecek maduriyetlerin önüne geçilmeniz adına konu ile ilgili olarak sizleri bilgilendirmek gereği hissettim.

Maslak Mahallesi  
Tasycünü Sokak No. 1  
T4a Blok, Daire No. B-20  
Maslak - İstanbul

Tel : (0212) 225 06 60 / 81  
Fax: (0212) 225 22 88  
Cep: (0532) 233 02 53  
www.setatrade.com

Benimle süreç boyunca temasa geçen kişinin bana gönderdiği email'deki bilgileri şöyledir;

Sheikh Anas Abudawood - Managing Partner

International Trade-Konzult Limited

Abu Obaida Street, Bab Makkah Area 227

T.C. TİCARET BAKANLIĞI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI

Tarih: 19.03.2019

Sayı: -23143435-E-00042715526

C. Box: 227 Jeddah 21411

udî Arabia

İphone: +966-12-6422661

K: +966-12-6432609

E: ic.konzult@ic.konzult.com

www.ic.konzult.com

From: MOI KSA [mailto:info@mof-ksa.gov.com]

Sent: 12 July, 2018 17:57

To: tahir

Cc: himn

Subject: Ref: Contract Approval Reference Number: KSA/MOIXC742BBS/80/ARC/2018

Dear Sir,

Ref: Contract Approval Reference Number: KSA/MOIXC742BBS/80/ARC/2018

Please see enclosed communication and kindly comply with the required to enable us advance further to Contract Payment Agreement Signature and consequent payment.

T.C. TİCARET BAKANLIĞI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI

Tarih: 19.03.2019

Sayı: -231434355-8-00042715522

With Best Regards,  
Prince Abdulaziz bin Saud bin Naif bin Abdulaziz,  
Deputy Premier & Minister of Interior  
Ministry of Interior ( MOI )  
Kingdom of Saudi Arabia  
Website: [www.moi.gov.sa](http://www.moi.gov.sa)  
Tel / Fax: + 966114033125

If you require further clarifications, please send us a reply as soon as possible.

Disclaimer: The information in this e-mail and in any files transmitted with it, is intended only for the addressee and may contain confidential and/or privileged material. Access to this e-mail by anyone else is unauthorized. If you received this e-mail by mistake, please contact the sender immediately and delete the material from the computer. If you are not the intended recipient, any disclosure, copying, printing, distribution or any action taken is strictly prohibited. Any statements and opinions expressed in this e-mail are those of the sender, and do not necessarily reflect those of the MOI

إذ لا يمكن ضمان سلامة المعلومات الواردة في هذا البريد الإلكتروني وما قد يحتويه من ملفات معملية سرية أو معلومات أخرى وما قد يحتويه من بيانات شخصية أو معلومات تجارية أو معلومات أخرى من شأنها أن تكون سرية أو محمية بموجب القانون. إذا لم تكن المرسل إليه، يرجى إبلاغ المرسل فوراً وحذف المعلومات من جهازك الإلكتروني. إذا كنت المرسل إليه، يرجى التأكد من عدم مشاركة المعلومات مع الآخرين. أي إفشاء للمعلومات أو أي إجراء يتخذ بناءً على محتوى هذا البريد الإلكتروني، سواء كان ذلك إفشاءً للمعلومات أو أي إجراء آخر، ممنوع تماماً. أي إفشاء للمعلومات أو أي إجراء يتخذ بناءً على محتوى هذا البريد الإلكتروني، سواء كان ذلك إفشاءً للمعلومات أو أي إجراء آخر، ممنوع تماماً. أي إفشاء للمعلومات أو أي إجراء يتخذ بناءً على محتوى هذا البريد الإلكتروني، سواء كان ذلك إفشاءً للمعلومات أو أي إجراء آخر، ممنوع تماماً.



T.C. TİCARET BAKANLIĞI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI  
Tarih: 19.03.2019  
Sayı: -23143435-E-00042715526

## CONTRACTORS' REGISTRATION FORM



Ministry of Interior  
Kingdom of Saudi Arabia

Reg. No CRF/NH/PH/MOI/2017-18

Affix passport  
photograph

(Representative)

Affix passport  
photograph

(Director/ Owner)

Form No.

1. REGISTERED BUSINESS NAME:.....  
.....  
CURRENT OFFICE ADDRESS (Not P.O. Box):.....  
.....  
POSTAL ADDRESS:.....  
.....  
E-MAIL ADDRESS (Mandatory) :.....  
TELEPHONE NUMBER (S).....

2. OWNERSHIP STRUCTURE (P/c, Limited liability).....(Please indicate).....

Directors/Owners

- 1) NAME:.....  
RESIDENTIAL ADDRESS:.....  
.....SPECIMEN SIGNATURE.....  
NAME:.....  
RESIDENTIAL ADDRESS:.....  
.....SPECIMEN SIGNATURE.....
- ii) NAME OF REPRESENTATIVE:.....  
RESIDENTIAL ADDRESS:.....  
.....SPECIMEN SIGNATURE.....

T.C. TİCARET BAKANLIĞI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI  
Tarih: 19.03.2019  
Sayı: -23143435-E-00042715526

3. **CONTRACTORS REGISTRATION REQUIREMENTS:**

- (1) Photocopy of Company Certificate of Incorporation
- (2) Photocopy of VAT certificate and Tax Identification Number - TIN.
- (3) Business reference letters ( minimum of 2)..
- (4) Banker's reference Letter.
- (5) Photocopy of 3-years Tax Clearance Certificate.
- (6) Documentary profile of organization incorporating physical address, organogram of management, structure and ownership.
- (7) Company Management Certificates, Product Quality & Compliance Certificates

4. **BANK DETAILS:**

NAME:.....  
ADDRESS:.....  
ACCOUNT TYPE/NUMBER:.....  
BANK BRANCH:.....  
SORT CODE:..... IBAN:.....

5. **REGISTRATION CATEGORIES AND FEES: (Please Tick)**

CATEGORY	\$	\$	FEES (US\$)
A	BELOW	-	1,000,000.00
B	10,000,001.00	-	10,000,000.00
C	10,000,001.00	-	25,000,000.00
D	25,000,001.00	-	ABOVE
			25,000.00

6. **BUSINESS INTEREST:**

Please indicate area of business interest based on the specializations attached beneath OR Specify:.....

**Note:** All information will be treated in the strictest confidence  
Any of the information found to be false would lead to disqualification.  
Payment will be refundable 100% on disqualified or rejected applications.  
Payment shall be made to our Registrar Account Specified on Page 5 of this Form

**CODE OF CONDUCT**

Integrity is one of our core values in Ministry of Interior (MOI), and it is therefore essential that we restate the position of this organization on issues impacting on Integrity.

1. Out employees are not permitted to accept any gift from Suppliers, Contractors and Consultants or their representative, which is intended to facilitate or give undue advantage to the Supplier/Contractor/Consultant in the processing of orders, documents or payments.
2. If at any time, any of our employees is offered an inducement or such a gift, which is, or may be construed as being a bribe, the matter will be reported formally for disciplinary actions.
3. Where an employee demands for inducement or gratification from any Supplier/Contractor/Consultant, such request must be promptly rejected and reported to any Head of Department available at the time of the incident.
4. The issuance and acceptance of order for service constitutes a legal contract, and as such, any inability to services or incomplete deliveries of order must be declared in writing within at least three (3) days from expected dated of delivery. Unserviced and/or incomplete service or order without notification as stipulated above attracts three (3) months suspension or outright loss of registration status.

T.C. TICARET BAKANLIĞI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI  
Tarih: 19.03.2019  
Sayı: -23143435-E-00042715526

5. Multiple registrations are not permitted. That is, registration with two (2) or more different names, or by the use of proxy by the same Supplier/Contractor/Consultant. When detected such defaulters will lose their registration status with the this organization.

It is important to note that we expect full compliance with this policy by all Suppliers, Contractors and Consultants as well as their representatives.

### Acknowledgment by Suppliers, Contractors or Consultants

I confirm that I have read and understood the contents of this form. I hereby declare the information given herein is true and made in good faith with all due care. I also consent that all the information given can be verified by Ministry of Interior (MOI).

Name of Company: .....

Name of Person Signing: .....

Position: .....

Date: .....

Signature: .....

NOTE: All reference (Business and Banker's) must be sent with referee's letterhead containing assessment of the company/supplier's previous relationships particulars as to suitability or otherwise of the applicant for business purposes. This should be in attention to: THE PROCUREMENT MANAGER, MINISTRY OF INTERIOR (MOI) HQTRS

### FOR OFFICIAL USE ONLY

(1) CHECKED BY: .....	SIGNATURE/DATE: .....
REQUIREMENTS: COMPLETE	NOTE COMPLETE
(2) RECOMMENDATION FROM DEPARTMENTS OTHER THAN PROCUREMENT	
DEPARTMENT	
DEPARTMENT: .....	SIGN/DATE: .....
COMMENTS: .....	
(3) APPROVAL (to be completed by Procurement Manager):	
COMMENTS: .....	
NAME: .....	
SIGNATURE: .....	DATE: .....
(4) GM, HUMAN RESOURCES & ORGANIZATION DEVELOPMENT	
SIGNATURE: .....	DATE: .....
2017/2018	



Ministry of Interior  
Kingdom of Saudi Arabia

T.C. TICARET BAKANLIĞI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI

Tarih: 19.03.2019

Sayı: -23143435-B-00042715526

AREAS OF SPECIALIZATION  
S/N CLASSIFICATION DESCRIPTION OF ITEMS

S/N	CLASSIFICATION	DESCRIPTION OF ITEMS
1.	Spare parts, tyres & tubes	All spare parts and GSE accessories like batteries, tyres and tubes
2.	GSEs	Limited to Manufacturers
3.	Oil and Lubricants	Limited to Major & Independent Oil Marketers
4.	Motor vehicles & Forklifts	Limited to Accredited Manufacturers' Representatives, Agents
5.	ICT equipments, accessories & services	Limited to certified Manufacturers Representatives.
6.	Office/household equipment	Air conditioners, fridges, televisions, washing machines, cookers, water dispensers, microwave etc.
7.	Protective Personal Equipment	Safety boots, hand gloves, ear muffs, raincoats, fire extinguishers etc
8.	Construction, Civil & Capentary works	Civil works and construction/carpentary works including plumbing and electrical consumables such as taps, lightings, bulbs etc
9.	Furniture & fittings	Tables, chairs, file cabinets, safe etc
10.	Printing & Stationeries - General Printing & Creative designs (agencies)	Printing paper, letterhead, call cards, printed items etc.
11.	Drugs & medical supplies	Limited to only regisered pharmaceutical companies
12.	Miscellaneous	All other supplies not classified in any of the eleven (11) groups. Such items as cleaning items, nylon and trash bags, corporate gifts and branded items.
13.	Others	Please specify:

**Note:**

Completed forms should be returned by email attachment in the following order for submission;

- Completed Registration form
- Photocopy of Certificate of Incorporation.
- Photocopy of VAT certificate and Tax Identification
- Business reference letters (minimum of 2).
- Banker's reference.
- Photocopy of 3-years Tax Clearance Certificate
- Documentary profile of organization Incorporating management, structure and ownership.

*Original documents maybe requested for sighting where necessary*

~~Bu belge, 5070 sayılı Elektronik İmza Kanununa göre Güvenli Elektronik İmza ile imzalanmıştır.~~



Ministry of Interior  
Kingdom of Saudi Arabia

T.C. TICARET BAKANLIĞI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI  
Tarih: 19.03.2019  
Sayı: -23143435-E-00042715526

### REGISTRATION FEE PAYMENT

In accordance with the category of registration, please direct corresponding registration payments to our Revenue Agent Covering your area as follows and issue payment document;

**BANK NAME:** SHARJAH ISLAMIC BANK  
**BANK ADDRESS:** SAIF ZONE BRANCH  
**SWIFT CODE:** NBSHAEAS  
**IBAN NUMBER:** AE130410000012038612001  
**A/C NAME:** HALLBERG INTERNATIONAL FZE  
**INVOICE NUMBER:** No CRF/NH/PH/MOI/2018

### NOTES

*All application are subject to the approval of the administrative department of the MOI,  
Completed Applications must be returned with the corresponding Registration Fee)*

*Applications that are not accepted are returned with payments.*

*Payment receipts and certification of registration are provided upon payment receipt and therefor  
Registration is valid for 12 Calendar Months from date of payment receipt and thereafter*



Bu belge, 5070 sayılı Elektronik İmza Kanununa göre Güvenli Elektronik İmza ile imzalanmıştır.

T.C. TİCARET BAKANLIĞI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI  
Tarih: 19.03.2019  
Soyk: -23143435-E-00042715526

# SETA

İnşaat Petrol ve Petrol Ürünleri Nakliyecilik  
İlaç Sanayi ve Ticaret A.Ş.  
Maslak Mahallesi, Teşvikiye Sokak No. 1, T4A Blok, D.No. B-20  
İstanbul - TURKEY  
Tel: (90-212) 225 06 80 - 225 06 81 Fax: (90-212) 225 22 88  
Email: tahir@setatrade.com  
İstanbul Ticaret Sicil No : 254892

SETA  
İNŞAAT PETROL VE PETROL ÜRÜNLERİ  
NAKLİYECİLİK İLAÇ SANAYİ VE TİCARET A.Ş.  
Maslak Mah. Teşvikiye Sok. No: 20  
Blok T4 Daire 20 Maslak 1463  
Sarıyer İSTANBUL

Prince Mohammed Bin Nalf Bin Abdulaziz

Deputy Premier & Minister of Interior

Ministry of Interior (MOI)

Kingdom of Saudi Arabia

Website: www.moi.gov.sa

Tel/Fax : +966114033125



## PROFORMA INVOICE

Date : 04.07.2018

Ref : KSA 009

Item #	Description	Qty Pieces	FOB Unit Price (USD)	CIF Unit Price (USD)	Total CIF Price (USD)
1	Men's Round Neck, T-Shirt 100% Cotton, 30/1 Carded Single Jersey, 160 GRM (+/-3%), Short Sleeve Basic T-Shirt Black Colour with "POLICE" logo print on chest in white colour according to the size specifications enclosed	500.000	\$ 5,85	\$ 6,75	\$ 3.375.000,00
2	Terry Towel 100% Cotton, Pile 16/1, Warp 20/2, Weft 16/1 450 GRM/m2 (+/-3%), Shrinking Tolerance +/- 5% Dobby Design, Ring Yarn, 50 cm x 100 cm in White, Light Pink, Light Yellow, Light Blue, Light Green	250.000	\$ 4,20	\$ 4,65	\$ 1.162.500,00
3	Terry Towel 100% Cotton, Pile 16/1, Warp 20/2, Weft 16/1 450 GRM/m2 (+/-3%), Shrinking Tolerance +/- 5% Dobby Design, Ring Yarn, 75 cm x 150 cm in White, Light Pink, Light Yellow, Light Blue, Light Green	250.000	\$ 6,65	\$ 7,10	\$ 1.775.000,00
TOTAL CIF JEDDAH SEA PORT PRICE (USD)					\$ 6.312.500,00

**TOTAL IN WORDS : SIX MILLION THREEHUNDRED TWELVE THOUSAND FIVE HUNDRED US DOLLARS**

**Payment :** 100% cash in advance by bank wire transfer after contract signing.

**Delivery :** For the total quantities maximum in 200 days after receipt of payment. First delivery of 100.000 pcs of T-Shirts and 50.000 pcs of Towels from each size within 70 days after receipt of payment and approval of samples.

**Quality Standards :** The goods will be manufactured according to international standards and under OEKO-TEX Certificate

**Country of Origin :** The goods will be manufactured in Turkey and products will be 100% MADE IN TURKEY

**Banking Details :**

Beneficiary's Name : SE-TA İNŞAAT PETROL VE PETROL ÜRÜNLERİ NAKLİYECİLİK VE İLAÇ SAN. TİC. A.Ş.

Beneficiary's Bank Name and Branch : TURK EKONOMİ BANKASI A.Ş., Maçka Branch

Beneficiary's Bank Branch Address : MİM KEMAL ÖKE CADDESİ NO: 23/1, ŞİŞLİ 34367 İSTANBUL-TURKEY

Beneficiary's Account Number : 54535

Beneficiary's Bank Swift Code : TEBUTRIS 045

IBAN Code : TR09 0003 2000 0450 0000 054533



Bu belge, 5070 sayılı Elektronik İmza Kanununa göre Güvenli Elektronik İmza ile imzalanmıştır.

T.C. TİCARET BAKANLIĞI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI  
Tarih: 19.03.2019  
Sayı: -23143435-E-00042715526



Ministry of Interior  
Kingdom of Saudi Arabia  
www.moi.gov.sa

12th July, 2018

Attn: The President  
Sata İzzat Paneli Ve Paneli Ürünleri Nakliyeciliği İnc San Ve Tic A.Ş - TURKEY

Reference to your Proforma Invoice/Quotation No: K2A009 Dated 14th July 2018 in the subject of  
S355-517-500.00 for the supply of Auto Valetment Apparatus & Tools for the 2010/11cc

Please refer to the above subject matter and please be informed that our Bid Examination and Contract Awarding Committee has  
approved your above referenced Quotation/ Proforma Invoice in this Ministry for the supply of the above referenced items.

Attached herewith are the Contract Award Confirmation documents issued in the favor of your company by our Contract Awarding  
Committee (CAC) Department along with your approved Proforma Invoice.

Your approved Contract Number are : 3284A1010NC74188510/AR/22018 and this number must be quoted in every future  
correspondence subject to the above mentioned correspondence, is considered invalid.

This confirmation and the contract number confirms that the MOI has accepted your offer and has awarded the contract to your  
company for the supplies of the above referenced items to this office. This confirmation is irrevocable. However, your company  
shall immediately register your company to become our legally vendor of the Saudi MOI.

This registration enables us to further sign the contract with your company and the official bank of the MOI to transfer the contract  
payment to your company immediately after the contract signature scheduled for next week.

Attached herewith are the MOI Contractors Registration Application Form.  
Please endeavor to complete this Form and to make the payments of the corresponding registration fee within maximum 2 working days of  
this notice and return to us by the end of the stipulated time and your proof of registration fee payment.

All payments of registration fee shall be paid into the bank account of our Receiver Agent : Hallberg International FZE and the  
purpose for the payment should be clearly marked as follows: 0970401601/12/2017-18.

As soon as we have received your completed application registration application and your payment of the registration fee, we shall  
include your company into our database of official vendors and complete necessary to sign the contract agreement which enables our bank to  
process the contract payment transaction to your company bank account.

We estimate that this process can be completed within a fortnight as soon as you comply with the above demands.

However, your failure to comply with the above directives within the stipulated time will compel our Contract Department to revoke the  
awarded contract to your company and to consider other supplier.

For further clarifications, please send us a mail and we will reply within immediate effect.

This is for your kind information and record.  
For further clarifications, please send us a mail and we will reply within immediate effect  
to the maximum, we thank you for your anticipated cooperation.

Erhan Abdulsalam bin Sayed bin Khalid bin  
Deputy Director & Minister of Interior,  
Ministry of Interior (MOI) 12/07/2018



Bu belge, 5070 sayılı Elektronik İmza Kanununa göre Güvenli Elektronik İmza ile imzalanmıştır.

T.C. TICARET BAKANLIGI DESTEK HIZMETLERI  
DAIRESI BAŞKANLIĞI  
Tarih: 19.03.2019  
Sayı: -23143435-E-00042715526

Ministry of Interior  
Kingdom of Saudi Arabia  
Ministry of Interior  
King Fahd Rd, Al Qlayh, P.O. Box 11811, Saudi Arabia  
B2B Examination & Contract Awarding Committee



Our Ref: MOI/2019/11811

Attas Prince Abdulaziz bin Saud bin Nafih bin Abdulaziz  
Deputy Premier & Minister of Interior,  
Kingdom of Saudi Arabia (KSA)

11th July, 2018

**SUBJECT: CONTRACT REFERENCE NR. MOI/DA/2018/1085/2/1085/2/MARCO/18**

Dear Sir,

The honorable members of this committee had today the 11th Day of July, 2018 in accordance with the laid down principles and procedures in the spirit of contract in this office, do hereby jointly agreed, approved and awarded contract number, KSA/MO/DA/2018/1085/2/1085/2/MARCO/18 in favor of the company **Almaraz Fawad Feleki & Partners** (Tajikistan) for the supply of 200,000 Pieces of Mire Round Neck Tee Shirts and 900,000 Pieces of T-shirts to this establishment on per Preference Invoice No. KSA-083 Dated 4th July, 2018 submitted by the supplier to this office for our Programs / Projects, in the Kingdom of Saudi Arabia.

The approved contract sum is: US\$ 4,572,540.00 (Six Million Three Hundred and Twenty Thousand Five Hundred American Dollars Only)

We hereby certify of the financial capability and solvency of the awarded and approved provider invoice of the supplier:

We have accepted and received payment 100% in advance by bank wire due to the urgent need of the supply of this contract. This is to ensure quick production and delivery on the part of the supplier.

Delivery is recommended by SCA to present within 04 (four) calendar months, establishment upon contract signing with full payment by T/T in the value of Saudi Shipment will be allowed within this maximum delivery lead period and according to the proposed shipment format of the supplier.

With regard to where to:

*[Handwritten Signature]*

Prince Ibrahim Hassan Alami  
Member of the committee

*[Handwritten Signature]*

Prince Zavier Hussain  
(Member of the committee)



Dr. Ahmad Aljazy Dawud  
General Secretary of the Committee

*[Handwritten Signature]*

Yusuf Alkhatib  
Chairman

Contract Awarding Committee  
ANNEX I INTERIOR (P/01)

Cc:

- The Office of the King, Kingdom of Saudi Arabia
- The Attorney General, Federal Ministry of Justice,
- The Hashemite Ministry, Federal Ministry of Finance,
- The Governor, National Commercial Bank, KSA
- The President of the Joint Panel to Deal with the Issue of the Law of the AS, Turkey

Bu belge, 5070 sayılı Elektronik İmza Kanununa göre Güvenli Elektronik İmza ile imzalanmıştır.



**h Nasser Al-Ghbl**

Yıl Şubat

İ:

Alj:

Alj:

Alj:

<OZLEN SAVAS <projegelistime9@cw-enerji.com.tr>

Çarşamba 23 Ocak 2019 13:00

Sarah Nasser Al-Ghbl

projegelistime1@cw-enerji.com; sales3@cw-enerji.com; Contract Award Confirmation of the Artyadh Development Authority (ADA)

ADAR2.jpg; APPROVED INV/ICE.jpg; REGISTRATION FORM ADA CONTRACTORS.p

CONTRACT NOTICE ADAR1.jpg; CONTRACT NOTICE ADAR2.jpg; APPROVED INV/ICE.jpg; REGISTRATION FORM ADA CONTRACTORS.p

T.C. TİCARET BAKANLIĞI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI  
Tarih: 19.03.2019  
Sayı: 23143435-E-00042715526

Attention of Ms.Sarah,

We're writing to you in regard to your conversation with Mr. Adem Benli from CW Enerji. As Company we've received the documents attached above as the confirmation of the Contract Award from the Bid Examination&Contract Awarding Committee of ADA. Related mail is as follows: We've just 3 days for registration and payment of registration cost of 15.500,00\$, (1 day left for his procedure) We've called the contact number but coul not reach. Would you please help us to confirm if this documents and the bid result is true or not? Thank in advance.

Sarah Hanım'ın Dikkatine,

CW Enerji'den Adem Bey'le görüşmenize istinaden size yazıyoruz. Şirket olarak, ADA'nın Teklif İnceleme ve Sözleşme Ödül Komitesi tarafından ihale Etme onayını içeren ekteki belgeler tarafınıza ulaştı. İlgili mali aşğıdaki gibidir. Kayıt için ve de kayıt ücreti olan 15.500,00\$'ı ödemek için sadece 3 günümüz var. (Sadece 1 günümüz kaldı) İhtişim numarasını aradık fakat ulaşamadık. Bu belgelerin ve de ihale sonucunun doğru olup olmadığının teyidi konusunda yardımınızı rica ederiz. Şimdiden teşekkürler.

Best Regards/Saygılarımla,  
**Özlen SAVAS (Ms.)**  
Project Development

Organize Sanayi Bölgesi 3. Kısım 33. Caddesi No:7  
Döşemealtı, 07190 Antalya/Türkiye  
Tel: +90 242 229 00 54 (intercom:187) Fax: +90 242 229 0074



T.C. TİCARET BAKANLIĞI DESTEK HİZMETLERİ  
BAŞKANLIĞI  
19.03.2019  
143435-E-00042715526

Kingdom of Saudi Arabia  
English Website: [www.arriyadh.com](http://www.arriyadh.com)  
Arabic Website: [www.ada.gov.sa](http://www.ada.gov.sa)  
Tele / Fax: +966-11-4829331

Sir,  
Contract Approval Reference Number: KSA/ADA/XC742BBS/80/ARC/2018.  
e see enclosed communication and kindly comply with the required to enable us advance further to Contract Payment Agreement Signature and subsequent contract payment.  
If you require further clarifications, please send us a reply as soon as possible

الرجاء الرد على هذا البريد الإلكتروني في أقرب وقت ممكن، وإذ كنت قد تلقيت هذه الرسالة عن طريق الخطأ، يرجى إبلاغ المرسلين بذلك. لا يجوز أن يكون هذا البريد الإلكتروني سرية أو أنه قد يحتوي على معلومات تجارية أو معلومات أخرى غير متعمدة. إذا لم تكن أنت المرسل المستهدف، يرجى إبلاغ المرسلين بذلك. لا يجوز أن يكون هذا البريد الإلكتروني سرية أو أنه قد يحتوي على معلومات تجارية أو معلومات أخرى غير متعمدة. إذا لم تكن أنت المرسل المستهدف، يرجى إبلاغ المرسلين بذلك. لا يجوز أن يكون هذا البريد الإلكتروني سرية أو أنه قد يحتوي على معلومات تجارية أو معلومات أخرى غير متعمدة. إذا لم تكن أنت المرسل المستهدف، يرجى إبلاغ المرسلين بذلك.

Disclaimer: The information in this e-mail and in any files transmitted with it, is intended only for the addressee and may contain confidential and/or privileged material. Access to this e-mail by anyone else is unauthorized. If you received this e-mail by mistake, please contact the sender immediately and delete the material from the computer. If you are not the intended recipient, any disclosure, copying, printing, distribution or any action taken is strictly prohibited. Any Statements and opinions expressed in this e-mail are those of the sender, and do not necessarily reflect those of ADA.

T.C. TICARET BAKANLIĞI DESTEK HİZMETLERİ  
DALRESİ BAŞKANLIĞI  
Tarih: 19.03.2019  
Sayı: -23143435-B-00042715526

# CONTRACTORS' REGISTRATION FORM



ARRIYADH DEVELOPMENT AUTHORITY (ADA)  
ADA HEADQUARTERS  
CIRCLE 3, AS SAFARAT, RIYADH 12512  
KINGDOM OF SAUDI ARABIA  
WWW.ARRIYADH.COM, WWW.ADA.GOV.SA

Reg. No CRF/2018/KAS/ADA/NH/PH/2018

Affix passport  
photograph  
(Representative)

Affix passport  
photograph  
(Director/ Owner)

Form No.

1. REGISTERED BUSINESS NAME:.....  
.....  
CURRENT OFFICE ADDRESS (Not P.O. Box):.....  
.....  
POSTAL ADDRESS:.....  
.....  
E-MAIL ADDRESS (Mandatory) :.....  
TELEPHONE NUMBER (S):.....

2. OWNERSHIP STRUCTURE (Plc, Limited Liability)..... (Please indicate)  
Directors/Owners

I) I) NAME:.....  
RESIDENTIAL ADDRESS:.....  
.....  
SPECIMEN SIGNATURE.....

NAME:.....  
RESIDENTIAL ADDRESS:.....  
.....  
SPECIMEN SIGNATURE.....

II) II) NAME OF REPRESENTATIVE:.....  
RESIDENTIAL ADDRESS:.....  
.....  
SPECIMEN SIGNATURE.....

T.C. TICARET BAKANLIGI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI  
Tarih: 19.09.2019  
Sayı: -23143435-E-00042715526

3. **CONTRACTORS REGISTRATION REQUIREMENTS:**  
(1) Photocopy of Company Certificate of Incorporation  
(2) Photocopy of VAT certificate and Tax Identification Number - TIN.  
(3) Business reference letters ( minimum of 1).  
(4) Photocopy of 3-years Tax Clearance Certificate.  
(5) Documentary profile of organization incorporating physical address, organogram of management, structure and ownership.  
(6) Company Management Certificates, Product Quality & Compliance Certificates

4. **BANK DETAILS:**

NAME:.....  
ADDRESS:.....  
ACCOUNT TYPE/NUMBER:.....  
BANK BRANCH:.....  
SORT CODE:..... IBAN:.....

5. **REGISTRATION CATEGORIES AND FEES: (Please Tick)**

CATEGORY	\$		\$	FEES (US\$)
A	BELOW	-	1,000,000.00	6,500.00
B	1,000,001.00	-	10,000,000.00	15,500.00
C	10,000,001.00	-	25,000,000.00	20,500.00
D	25,000,001.00	-	ABOVE	25,500.00

6. **BUSINESS INTEREST:**

Please Indicate area of business interest based on the specializations attached beneath OR Specify:.....

**Note:** All information will be treated in the strictest confidence  
Any of the information found to be false would lead to disqualification.  
Payment will be refundable 100% on disqualified or rejected applications.  
Payment shall be made to our Registrar Account Specified on Page 5 of this Form

**CODE OF CONDUCT**

Integrity is one of our core values in Arriyadh Development Authority (ADA), and it is therefore essential that we restate the position of this organization on issues impacting on Integrity.

1. Our employees are not permitted to accept any from Suppliers, Contractors and Consultants or their representative, which is intended to facilitate or give undue advantage to the Supplier/Contractor/Consultant in the processing or orders, documents or payments.
2. If at any time, any of our employees is offered an inducement or such a gift, which is, or may be construed as being a bribe, the matter will be reported formally for disciplinary actions.
3. Where an employee demands for inducement or gratification from any Supplier/Contractor/Consultant, such request must be promptly rejected and reported to any Head of Department available at the time of the incident.
4. The issuance and acceptance of order for service constitutes a legal contract, and as such, any inability to services or incomplete deliveries of order must be declared in writing within at least three (3) days from expected dated of delivery. Unserviced and/or incomplete service or order without notification as stipulated above attracts three (3) months suspension or outright loss of registration status.

T.C. TICARET BAKANLIĞI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI

Tarih: 19.03.2019

Sayı: 23143435-E-00042715526

5. Multiple registrations are not permitted. That is, registration with two (2) or more different names, or by the use of proxy by the same Supplier/Contractor/Consultant. When detected such defaulters will lose their registration status with the this organization.

It is important to note that we expect full compliance with this policy by all Suppliers, Contractors and Consultants as well as their representatives.

### Acknowledgment by Suppliers, Contractors or Consultants

I confirm that I have read and understood the contents of this form. I hereby declare the information given herein is true and made in good faith with all due care. I also consent that all the information given can be verified by Arriyadh Development Authority (ADA).

Name of Company: .....

Name of Person Signing: .....

Position: .....

Date: .....

Signature: .....

NOTE: All reference (Business and Banker's) much be sent with referee's letterhead containing assessment of the company/supplier's previous relationships particulars as to suitability or otherwise of the applicant for business purposes. This should be in attention to: **THE PROCUREMENT MANAGER, ARRIYADH DEVELOPMENT AUTHORITY (ADA) HQTRS**

### FOR OFFICIAL USE ONLY

(1) CHECKED BY: ..... SIGNATURE/DATE: .....

REQUIREMENTS: COMPLETE NOTE COMPLETE

(2) RECOMMENDATION FROM DEPARTMENTS OTHER THAN PROCUREMENT

DEPARTMENT

DEPARTMENT: ..... SIGN/DATE: .....

COMMENTS: .....

(3) APPROVAL (to be completed by Procurement Manager):

COMMENTS: .....

NAME: .....

SIGNATURE: ..... DATE: .....

(4) GM, HUMAN RESOURCES & ORGANIZATION DEVELOPMENT

SIGNATURE: ..... DATE: .....

2014/2015



T.C. TİCARET BAKANLIĞI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI  
Tarih: 19.03.2019  
Sayı: -23143435-E-00042715526

AREAS OF SPECIALIZATION  
S/N CLASSIFICATION DESCRIPTION OF ITEMS

S/N	CLASSIFICATION	DESCRIPTION OF ITEMS
1.	Spare parts, tyres & tubes	All spare parts and GSE accessories like batteries, tyres and tubes
2.	GSEs	Limited to Manufacturers
3.	Oil and Lubricants	Limited to Major & Independent Oil Marketers
4.	Motor vehicles & Forklifts	Limited to Accredited Manufacturers' Representatives, Agents
5.	ICT equipments, accessories & services	Limited to certified Manufacturers Representatives.
6.	Office/household equipment	Air conditioners, fridges, televisions, washing machines, cookers, water dispensers, microwave etc.
7.	Protective Personal Equipment	Safety boots, hand gloves, ear muffs, raincoats, fire extinguishers etc
8.	Construction, Civil & Capentary works	Civil works and construction/carpentary works including plumbing and electrical consumables such as taps, lightings, bulbs etc
9.	Furniture & fittings	Tables, chairs, file cabinets, safe etc
10.	Printing & Stationeries - General Printing & Creative designs (agencies)	Printing paper, letterhead, call cards, printed items etc.
11.	Drugs & medical supplies	Limited to only registered pharmaceutical companies
12.	Miscellaneous	All other supplies not classified in any of the eleven (11) groups. Such items as cleaning items, nylon and trash bags, corporate gifts and branded items.
13.	Others	Please specify:

**Note:**

- Completed forms should be returned by email attachment in the following order for submission;
- Completed Registration form
  - Photocopy of Certificate of Incorporation.
  - Photocopy of VAT certificate and Tax Identification
  - Business reference letters (minimum of 1).
  - Photocopy of 3-years Tax Clearance Certificate
  - Documentary profile of organization incorporating management, structure and ownership.

Original documents maybe requested for sighting where necessary

T.C. TICARET BAKANLIGI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI  
Tarih: 19.03.2019  
Sayı: Z3143435-E-00042715526



### REGISTRATION FEE PAYMENT

In accordance with the category of registration, please direct corresponding registration payments to our Revenue Agent Covering your area as follows and issue payment document;

BANK NAME:	SHARJAH ISLAMIC BANK
BANK ADDRESS:	SAIF ZONE BRÄNCH, SHARJAH, UAE
ACCOUNT NAME:	VITALIER GROUP FZC
SWIFT CODE:	NBSHAEAS
ACCOUNT NO.:	0011384269002
IBAN:	AE1904100000011384269002
INVOICE NUMBER:	GRF/2018/AEDC/REG/NH/PH/1108

### NOTES

All application are subject to the approval of the administrative department of the ADA.  
Completed Applications must be returned with the corresponding Registration Fee)  
Applications that are not accepted are returned with payments.  
Payment receipts and certification of registration are provided upon payment.  
Registration is valid for 12 Calendar Months from date of payment receipt and thereafter subject to renewal.





T.C. TİCARET BAKANLIĞI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI  
Tarih: 19.03.2019  
Sayı: -23143435-E-00042715526

**Arriyadh Development Authority (ADA)**  
Riyadh 11614, Kingdom of Saudi Arabia  
Website: www.ariyadh.com, www.sda.gov.sa  
BID Examination & Contract Awarding Committee  
PO Box 94501, Arriyadh, 11614, Saudi Arabia  
Chr Ref: KSA/000000001190012018

**الرياض**

Date: 19th January, 2019

**Attn:** H.E. Ezzat Yaraq Al-Faris  
President of Arriyadh Development Authority (ADA)  
Kingdom of Saudi Arabia (KSA)

**SUBJECT:** CONTRACT REFERENCE NO: KSA/ADA/XC742883/BU/ARC/2018

The honorable members of this committee met today the 21st Day of January, 2019 in accordance with the laid down principles and procedures governing the award of contract in this office. We hereby jointly agreed, approved and awarded contract number, KSA/ADA/XC742883/BU/ARC/2018 to the Establishment as per Proforma Invoice #22018/S-B 2ST DEMKOR, 2018 submitted by the supplier to this office for our Programme/Project in the Kingdom of Saudi Arabia.

The approved contract sum is US\$7,635,000.00 (Seven Million Six Hundred And Ninety Five Thousand Three Hundred United States Dollar) Only.

Please see details of specifications, quantity and pricing in the attached and approved proforma invoice of the supplier.

We have accepted and recommended payment 100% in advance by bank wire due to the urgent need of the subject of this contract. This is to facilitate quick production and delivery on the part of the supplier.

Delivery is recommended by Sea shipment within 7 Calendar Months maximum upon contract signing with full prepayment by 1/7 to the seller. Partial shipment will be allowed within this maximum delivery lead period and according to the proposed shipment schedule of the supplier.

This resolution will be as:

*[Signature]*  
Prince Ibrahim Hassan binel  
Member of the committee

*[Signature]*  
Prince Zayid Yusuf Jalal  
Member of the committee

*[Signature]*  
General Secretary of the Committee

*[Signature]*  
General Authorized/Chairman  
Contract Awarding Committee  
Arriyadh Development Authority (ADA)

**CC:** The Office of the King, Kingdom of Saudi Arabia  
The Attorney General, Federal Ministry of Justice  
The Honourable Minister, Federal Ministry of Finance  
The Governor, National Commercial Bank, KSA  
The President, CH Entelij Mubandakik Texro Va Sonryf Anadol Streeti, Turkey.

Bu belge, 5070 sayılı Elektronik İmza Kanununa göre Güvenli Elektronik İmza ile imzalanmıştır.

T.C. TİCARET BAKANLIĞI DESTEK HİZMETLERİ  
DAİRESİ BAŞKANLIĞI  
Tarih: 19.03.2019  
Sayı: -23143435-E-00042715526

الرياض

www.arriyadh.com,  
www.ada.gov.sa

21st January, 2019

Attn: President /CW ENERJİ MÜHÜRÜSÜLİK TİCARET VE SANAYİ ANONİM ŞİRKETİ  
AKTALYA ORGANİZE SANAYİ BÖLGESİ E. KISIM 33. CADDE  
NO: 7 DÜSEKALTI 07190 AKTALYA  
TURKEY.

**SUBJECT:** Your Proforma Invoice # 212018/5-B 21ST DECEMBER, 2018 at the total amount of US\$7,535,300.00 for the Supply of CW7280WP-B-P Polycrystalline Solar Panel to this organization.

We refer to the above subject matter and we wish to inform you that our Eng-Examined your Tender and Documentary Submissions have approved your above referenced proforma invoice for the supply of CW7280WP-B-P Polycrystalline Solar Panel to this Organization.

Attached herewith are the Contract Award Confirmation documents and your Approved Proforma Invoice.

Your approved Contract Number is: KSA/ADA/2E7428ES/80/ARC/2018 and this number must be quoted in all every future correspondence as a subject otherwise such correspondence shall be considered invalid.

To enable us visit your company, clarify the contract, sign memorandum, prepare the contract agreement for our both signatures and ultimately release the payment of the contract to your company as per the specifications of the contract award certificate here enclosed, it is important that your company registers with the ADA as our first class vendor and supplier of CW7280WP-B-P Polycrystalline Solar Panel.

Attached herewith also is the registration application form which you should complete and return to us with your proof of transfer of payment on the applicable registration fee category. The registration fee is essential as we must declare to state that your company is our registered supplier and as well legalize your submitted Proforma Invoice and other supporting documents at our registry department. The costs for the legalizations and other events are covered in the registration cost.

You are kindly required to return the completed registration form and your Contractor's Entry Fee payment transfer confirmation document within 8 business days of this notice to enable us release the contract agreement copies for your study and consequent signing.

All payments for this registration should be made in the account of our Revenue Agent: VITALVER GROUP FZC add the purpose of remittance should mention: CRF/2018/KSA/REG/RU/PR/808.

Your failure to comply with the above directives within the stipulated time will compel our Contract Department to revoke the contract allocation to your company and consider another supplier. Our expectation is to sign the contract and complete payment within next 21 work days.

For further clarification, please send us a mail and we will reply within immediate effect.

Thank you for your valued interest in our organization. We look forward for a long and satisfying business relationship between our two organizations.

Youssef Al-Farhan/Chairman  
Member: High Commission for Development of Saudi Arabia  
President: Arriyadh Development Authority

Circle 3, As Safarat, Riyadh 12512, Kingdom of Saudi Arabia.

